

# Temporary Custody Receipt

Kentucky Derby Museum, 704 Central Avenue; Louisville, KY 40208

This is to acknowledge receipt of the items listed below by the Kentucky Derby Museum from:

Name: _____	Date: _____		
Address: _____			
_____			
City: _____	State: _____	Zip: _____	
Work#: _____	Home#: _____	Fax#: _____	Cell#: _____
Website: _____	Email: _____		

The items listed below are left in the custody of the Kentucky Derby Museum to be considered as:

- An unconditional donation. The Museum reserves the right to keep, lend, or otherwise dispose of the donated material.
- To be considered for acquisition.
- For identification. Does not constitute an authentication; will not include appraisals. Museum reserves the right to photograph.
- For other. Please specify \_\_\_\_\_

**Disposition if not accepted for accession:**

- Source will pick up
- Please dispose of or destroy
- May be sold to benefit  
Kentucky Derby Museum

**Items and Description**

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**Received by:**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**Received from:**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

## **TEMPORARY CUSTODY CONDITIONS**

1. The Kentucky Derby Museum (KDM) will give the same care to objects left in its temporary custody as it provides for property of its own, but does not assume any additional responsibilities or liabilities for objects left in temporary custody.
2. No insurance will be provided by KDM for object(s) left in temporary custody. This receipt will serve as a release and waiver by the owner of KDM, its employees, officers, and agents from any liability in connection with objects left in temporary custody.
3. All attributions, dates, and other information regarding the objects listed on the face of this receipt are the opinion of the owner or authorized agent. The fact that objects are in KDM custody does not constitute endorsement.
4. Object(s) left in temporary custody may be photographed or examined by KDM curatorial staff, but will not be altered, restored, or treated without the owner's written consent; nor will they be used for commercial purposes without the owner's written consent.
5. It is the responsibility of the owner or an agent with written authorization to claim the object(s) left in temporary custody within thirty (30) days of the date of this agreement unless otherwise notified by KDM. Objects may be claimed from the Curator of Collections upon appointment and presentation of this form as identification. Object(s) returned by mail or other form of shipment will be at the expense of the owner. Proper identification will be required before the object(s) will be released.
6. After the specified closing date noted on the face of this form, KDM will request in writing that the owner or authorized agent claim the object(s). If the owner or authorized agent fails to contact the Museum or claim the object with sixty (60) days of the date of the request sent to the address shown on the face of this receipt, the object will be considered the property of KDM, and it may retain or dispose of the object in any way that it sees fit.